

## Professional Development Activities in Year \_\_\_\_\_:

The opportunities listed below are part of my professional development plan for the year. Career advisors must list a minimum of three annual activities.

Use this section to list the professional development opportunities in which you plan to participate. Available courses can be found on EEC's Professional Development Calendar at: <http://www.eec.state.ma.us/ProfessionalDevelopment/WebFindTraining.aspx> and can be accessed through your Registry account.

<u>Course Title or Other Activity</u>	<u>Location, Dates, and College or Training Agency Information</u>	<u>Professional Development Goal</u>		<u>Funding Source &amp; cost to Educator</u>	<u>Proposed &amp; Actual Date of Achievement</u>
		<u>Degree<sup>1</sup></u>	<u>Competency<sup>2</sup></u>		
		<input type="checkbox"/> Associate's <input type="checkbox"/> Bachelor's <input type="checkbox"/> Master's <input type="checkbox"/> CDA <input type="checkbox"/> Certificate	<input type="checkbox"/> Area 1 <input type="checkbox"/> Area 5 <input type="checkbox"/> Area 2 <input type="checkbox"/> Area 6 <input type="checkbox"/> Area 3 <input type="checkbox"/> Area 7 <input type="checkbox"/> Area 4 <input type="checkbox"/> Area 8 <input type="checkbox"/> General Education		<u>Expected date of completion:</u> <hr/> <u>Actual completion date:</u>
		<input type="checkbox"/> Associate's <input type="checkbox"/> Bachelor's <input type="checkbox"/> Master's <input type="checkbox"/> CDA <input type="checkbox"/> Certificate	<input type="checkbox"/> Area 1 <input type="checkbox"/> Area 5 <input type="checkbox"/> Area 2 <input type="checkbox"/> Area 6 <input type="checkbox"/> Area 3 <input type="checkbox"/> Area 7 <input type="checkbox"/> Area 4 <input type="checkbox"/> Area 8 <input type="checkbox"/> General Education		<u>Expected date of completion:</u> <hr/> <u>Actual completion date:</u>
		<input type="checkbox"/> Associate's <input type="checkbox"/> Bachelor's <input type="checkbox"/> Master's <input type="checkbox"/> CDA <input type="checkbox"/> Certificate	<input type="checkbox"/> Area 1 <input type="checkbox"/> Area 5 <input type="checkbox"/> Area 2 <input type="checkbox"/> Area 6 <input type="checkbox"/> Area 3 <input type="checkbox"/> Area 7 <input type="checkbox"/> Area 4 <input type="checkbox"/> Area 8 <input type="checkbox"/> General Education		<u>Expected date of completion:</u> <hr/> <u>Actual completion date:</u>
		<input type="checkbox"/> Associate's <input type="checkbox"/> Bachelor's <input type="checkbox"/> Master's <input type="checkbox"/> CDA <input type="checkbox"/> Certificate	<input type="checkbox"/> Area 1 <input type="checkbox"/> Area 5 <input type="checkbox"/> Area 2 <input type="checkbox"/> Area 6 <input type="checkbox"/> Area 3 <input type="checkbox"/> Area 7 <input type="checkbox"/> Area 4 <input type="checkbox"/> Area 8 <input type="checkbox"/> General Education		<u>Expected date of completion:</u> <hr/> <u>Actual completion date:</u>

<sup>1</sup> For educators working towards a degree in ECE or a related field not all of their professional development will fit into one of the core competency area, for example general education courses necessary for degree completion may not have a corresponding competency area. Please select degree category only for this type of professional development.

<sup>2</sup> Area 1: Understanding the Growth and Development of Children and Youth, Area 2: Guiding and Interacting with Children and Youth, Area 3: Partnering with Families and Communities, Area 4: Health, Safety, and Nutrition, Area 5: Learning Environments and Curriculum, Area 6: Observation, Assessment, and Documentation, Area 7: Program, Planning and Development, Area 8: Professionalism and Leadership

# INDIVIDUAL PROFESSIONAL DEVELOPMENT PLAN

First Name	Last Name	Active PQ Registry # (required)	Date

**Overall Career Goal:** What do you want to accomplish in the next 1 to 5 years (check all that apply)?

<input type="checkbox"/> Work toward a College degree in ECE or a related field
<input type="checkbox"/> Complete a College degree in ECE or a related field
<input type="checkbox"/> Work toward a College degree in a non-related field
<input type="checkbox"/> Complete a College degree in a non-related field
<input type="checkbox"/> Credential, certification, or licensure
<input type="checkbox"/> Increased competency with a specific focus area
<input type="checkbox"/> Advancement to a higher level position
<input type="checkbox"/> Other (please specify)

**Coaching and Mentoring Supports:** Identify what coaching and mentoring supports you will participate in this year, and what supports you feel you need to succeed and meet your professional development and career goals. Supports can include academic, financial, life issues (transportation, child care, English as a Second Language), learning disabilities/issues, etc.

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## TO BE COMPLETED BY PROFESSIONAL DEVELOPMENT ENTITY

**Professional Development Goal – Year One Activities (check all that apply):**

<input type="checkbox"/> College courses	<input type="checkbox"/> CEU courses	<input type="checkbox"/> Coaching and Mentoring Services	<input type="checkbox"/> Unknown
Progress Assessment Date _____	Progress Assessment Date _____		
Progress Assessment Date _____	Progress Assessment Date _____		

Signature of participant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Advisor \_\_\_\_\_ Date \_\_\_\_\_

Copy Given to Educator \_\_\_\_\_ mailed \_\_\_\_\_ emailed \_\_\_\_\_ faxed \_\_\_\_\_